



Offer: Professional Internship

Position: Professional Intern

Host Company: Energy Private Developers (EPD)

Duration: 6 months

Professional Internship will start from: November 10, 2025.

Monthly Stipend given to professional intern:

- 100,000 Frw covered by EPD

Who can apply: Fresh Graduates: (Not more than 2 years after graduation)

About the host company: Visit their website: <https://epdrwanda.com/>

About EPD:

Energy Private Developer's association is a registered professional association in Rwanda, regrouping private companies operating in the energy sector. It is one of the 5 associations composing the Chamber of Industry under the Private Sector Federation (PSF) of Rwanda. EPD services to its members include Capacity Building, Renewable Energy awareness campaigns, Access to Finance facilitation, Trade Missions & B2B, Advocacy, Conferences and Exhibitions, Energy sector coordination, Energy Sector Research Projects, and Empowering Women in Renewable Energy.

Qualification Requirements:

- Recent graduate with a bachelor's degree in a relevant field such as Business, Marketing, or Communication, with an interest in renewable energy.

Key Responsibilities:

- Engage with member companies to strengthen participation and satisfaction.
- Support follow-up on membership renewals and contributions.
- Assist in ensuring members receive their full benefits and opportunities.
- Help maintain and update the membership database.
- Support outreach to potential new members and partners.
- Assist in organizing member events, meetings, and related activities.
- Draft communications, reports, and presentations as needed.
- Provide After membership subscription support
- Increase the EPD's members visibility and do marketing of their solutions
- Collaborate with the departments for the common outcome desired.
- Perform any other related activities given by your superior.

Required Skills and Competencies:

- Strong communication and interpersonal skills.
- Organized and reliable.
- Interest in renewable energy and private sector development.
- Ability to work both independently and as part of a team.



- Strong computer literacy.
- Team-oriented mindset with strong organizational and time-management abilities.

Learning Opportunities:

The intern will gain hands-on experience in:

- Membership engagement and partnership management.
- Learn about marketing and communications in the renewable energy sector.
- Work closely with industry stakeholders and development partners.
- Build professional skills in coordination, outreach, and relationship management.

Application:

- **Application Deadline: November 2nd, 2025**
- **[Apply Here](#)**
- Confirmation email to the shortlisted candidates: **November 3 - 4, 2025.**
- Interview Period: **November 5 - 6, 2025**
- Final confirmation email to the selected intern: **November 7, 2025**
- Onboarding: **November 10, 2025.**